

**SOUTHERN TIOGA SCHOOL DISTRICT**  
**241 Main Street, Blossburg, PA 16912**

**BOARD OF EDUCATION MEETING AGENDA**  
**Liberty High School Auditorium – 6:30 PM**  
**April 11, 2011**

**1.0 Operations**

- 1.1 Call to Order
- 1.2 Pledge of Allegiance
- 1.3 Board Attendance
- 1.4 Special Operations
- 1.5 Approval of Minutes
  - 1.5.1 March 14, 2011 – Regular Meeting (EXH 1.5.1)
- 1.6 Treasurer's Report (EXH 1.6)
- 1.7 Approval of Bill List(s)
  - 1.7.1 General Fund (EXH 1.7.1)
- 1.8 Food Service Report (EXH 1.8)
- 1.9 Correspondence (EXH 1.9 and refer to EXH B-1)
- 1.10 Building Use Permits (EXH 1.10)
- 1.11 Field Trip and Conference Requests (EXH 1.11)

**2.0 Reports**

- 2.1 Administrative Report
- 2.2 Committee Reports

**3.0 Citizen Recognition**

Please give name, address, organization which you represent, and subject. Individuals or organizations distributing materials or information should identify themselves and the purpose of the distribution of their information. It is requested that comments be kept to 5 minutes.

*Individuals making comments relative to private student matters or employees should direct their comments to the Superintendent outside the meeting.*

#### 4.0 Action Items

##### 4.1 Personnel Recommendation(s)

Roll Call

The Administration recommends approval of the following:

- 4.1.1 Employing Amber Sumner as Dishwasher, W. L. Miller Elementary School, retroactive to March 21, 2011. Ms. Sumner will be employed at an hourly rate of \$7.25 as defined by the Conditions of Employment for Hourly Employees.
- 4.1.2 Adding the following persons to the day-to-day substitute employees list for the 2010/11 school year:
  - Roxanne Chamberlain, Cafeteria, retroactive to 3/16/11
  - Kimberly Pierce, Cafeteria, retroactive to 3/28/11
  - Becky Stille, Secretary, retroactive to 3/31/11
  - Katelyn Vollman, Social Studies Teacher, retroactive to 3/31/11
  - Shana Koch, Elementary and Special Education Teacher, retroactive to 3/31/11
  - Matthew Masters, Elementary Teacher, retroactive to 3/31/11
  - Lisa Savitz, Special Education Teacher, retroactive to 3/31/11
  - Jordan Collum, Social Studies Teacher, retroactive to 3/31/11
  - Angie Gleason, Elementary Teacher, retroactive to 3/31/11
- 4.1.3 Andrea Doebler-Gregory, Volunteer at the Liberty Schools Cafeterias
- 4.1.4 A request from Superintendent Keith Yarger to teach an on-line class as per PA School Code Section 1007 (refer to EXH B-2).
- 4.1.5 A Memorandum of Understanding with the Southern Tioga Education Association to change the retirement notice date to April 29, 2011, for the 2010/11 school year (EXH 4.1.5).
- 4.1.6 A Memorandum of Understanding with the Southern Tioga Educational Support Association to change the retirement notice date to April 29, 2011, for the 2010/11 school year (EXH 4.1.6).

##### 4.2 Student Activities Recommendation(s)

Roll Call

The Administration recommends approval of the following:

- 4.2.1 Renewing a contract with CONCERN Professional Services for Children, Youth and Families to provide trained Therapeutic Staff Support (TSS) services to assist students riding the bus between Blossburg and Mansfield, retroactive to January 10, 2011 (refer to EXH 10.1).
- 4.2.2 Entering into a supplemental contract with Selina Paulhamus as Co-Assistant Softball Coach, Mansfield High School, in the amount of \$1,165 for the 2010/11 school year.

##### 4.3 2011/12 Staffing Recommendations--Support Staff

Roll Call

The Administration recommends approval of the following, effective June 30, 2011:

- 4.3.1 Elimination of 3 Literacy Paraprofessional positions
- 4.3.2 Elimination of 1 Paraprofessional for a Student w/Special Needs position
- 4.3.3 Elimination of 3 Computer Support Paraprofessional positions
- 4.3.4 Elimination of 1 Food Service/Sub. Caller/General Secretary Position

**2011/12 Staffing Recommendations--Support Staff continued**

- 4.3.5 Elimination of 2 Interoffice Mail Delivery positions
- 4.3.6 Reduction of 1 Paraprofessional for Literacy position by 1 hour/day
- 4.3.7 Reduction of 1 Paraprofessional for Library position by 1 hour/day
- 4.3.8 Reduction of 1 Paraprofessional for Special Education/Library position by 1 hour/day
- 4.3.9 Reduction of 4 Paraprofessional for Special Education positions by 1 hour/day
- 4.3.10 Reduction of 12 Paraprofessional for a Student w/Special Needs positions by 1 hour/day
- 4.3.11 Reduction of 1 full-time custodian position to 4 hours/day

**4.4 2011/12 Staffing Recommendations--Title I Restructure Roll Call**

The Administration recommends approval of the following, effective June 30, 2011:

- 4.4.1 Elimination of 1 Title I Teacher position at Blossburg Elementary School
- 4.4.2 Elimination of 3 Fourth Grade Teacher positions, one at each Blossburg, Liberty and W. L. Miller Elementary Schools
- 4.4.3 Restructuring 3 Title I Reading Teacher positions to Fourth Grade/Reading Teacher positions, one at each Blossburg, Liberty and W. L. Miller Elementary Schools

**4.5 2011/12 Staffing Recommendations—Declining Pupil Enrollment Roll Call**

The Administration recommends approval of the following effective June 30, 2011, due to a substantial decline in pupil enrollment in the District from 2001 to 2010:

- 4.5.1 Elimination of 1 Physical Education Teacher position, Liberty High School
- 4.5.2 Elimination of 1 Elementary Guidance Counselor position, District-wide
- 4.5.3 Elimination of 1 Music Teacher position, District-wide
- 4.5.4 Elimination of 1 Second Grade Teacher position, Blossburg Elementary School
- 4.5.5 Elimination of 3 Elementary Teacher positions, District-wide

**4.6 2011/12 Extra-Curricular Program and Staffing Recommendations Roll Call**

The Administration recommends approval of the following effective June 30, 2011:

- 4.6.1 Elimination of Junior High, Junior Varsity and Varsity **Volleyball** Programs and coaching positions at Mansfield, North Penn and Liberty High Schools
- 4.6.2 Addition of a district-wide Jr. High, Jr. Varsity and Varsity **Volleyball** Program at Mansfield High School, with 1 head, 1 assistant, 1 jr. high and 1 assistant jr. high coach positions
- 4.6.3 Elimination of **Girls Tennis** Programs and coaching positions at Mansfield and Liberty High Schools
- 4.6.4 Addition of a district-wide **Girls Tennis** Program at Liberty High School with 1 coach position
- 4.6.5 Elimination of **Boys Tennis** Programs and coaching positions at Mansfield and Liberty High Schools

**2011/12 Extra-Curricular Program and Staffing Recommendations continued**

- 4.6.6 Addition of a district-wide **Boys Tennis** Program at Liberty High School with 1 coach position
- 4.6.7 Elimination of Junior Varsity and Varsity **Boys Soccer** Programs and coaching positions at Mansfield and Liberty High Schools
- 4.6.8 Addition of a district-wide Jr. Varsity and Varsity **Boys Soccer** Program at Liberty High School, with 1 head and 1 assistant coach positions
- 4.6.9 Elimination of **Junior High Soccer** Programs and coaching positions at Mansfield and Liberty High Schools
- 4.6.10 Addition of a district-wide **Junior High Soccer** Program at Liberty High School, with 1 head and 1 assistant jr. high coach positions
- 4.6.11 Elimination of Junior Varsity and Varsity **Girls Soccer** Programs and coaching positions at Mansfield and Liberty High Schools
- 4.6.12 Addition of a district-wide Junior Varsity and Varsity **Girls Soccer** Program at Liberty High School, with 1 head and 1 assistant coach positions
- 4.6.13 Elimination of Junior Varsity and Varsity **Softball** Programs and coaching positions at Mansfield and Liberty High Schools
- 4.6.14 Addition of a district-wide Junior Varsity and Varsity **Softball** Program at Mansfield HS with 1 head and 1 assistant coach positions
- 4.6.15 Elimination of **Marching Band Programs** at Mansfield, North Penn and Liberty High Schools and advisor positions
- 4.6.16 Elimination of **Pep Band** at North Penn High School and advisor position
- 4.6.17 Addition of a district-wide **Marching/Field Band Program** with 1 advisor position
- 4.6.18 Elimination of **Band Front Programs** at Mansfield, North Penn and Liberty High Schools and advisor positions
- 4.6.19 Addition of a district-wide **Band-Front Program** with 1 advisor position
- 4.6.20 Elimination of the district-wide **Wind Ensemble Program** and advisor position
- 4.6.21 Elimination of **Cheerleading Programs** at Mansfield, North Penn and Liberty High Schools and advisor positions

**4.7 Long Range Planning Recommendation(s)****Voice Vote**

The Administration recommends approval of the following:

- 4.7.1 A homebound instruction request for a W.L. Miller Elementary School student starting March 8, 2011, for 12 weeks (refer to EXH 8.1).
- 4.7.2 A homebound instruction request for a North Penn High School student starting March 18, 2011, for 3 weeks (refer to EXH 8.1).
- 4.7.3 Piloting a Multi-Age Grouping Program at W.L. Miller Elementary School in kindergarten and first grade for the 2011/12 school year.
- 4.7.4 First Reading of revisions to Board Policy #121-Field Trips (EXH 4.7.4).
- 4.7.5 Elimination of the on-road Driver's Education Program, effective May 1, 2011.

**4.8 Budget Recommendation(s)****Roll Call**

The Administration recommends approval of the following:

- 4.8.1 Accepting a proposal from E.F.P Rotenberg, CPAs, for auditing services for the year ended June 30, 2011 (EXH 4.8.1).

**4.9 Buildings and Grounds Recommendation(s)****Roll Call**

The Administration recommends approval of the following:

- 4.9.1 Plancon Parts A and B for the Blossburg Elementary/North Penn High School Building Project, to be entered into the official minute books (refer to EXH 6.1).
- 4.9.2 Plancon Part K for refinancing of the Series of 2010 Issue, to be entered into the official minute books (refer to EXH 6.2).
- 4.9.3 Accepting a proposal from GeoStructures for a subsurface investigation relating to the North Penn Building Project (refer to EXH 12.1).
- 4.9.4 Accepting a proposal from Quad3 to perform asbestos inspection/testing and abatement design for the North Penn Building Project (refer to EXH 12.2).
- 4.9.5 Accepting a proposal from Quad3 to provide environmental consulting services and project monitoring for the North Penn Building Project (refer to EXH 12.3).

**4.10 Adjudication Recommendation****Roll Call**

- 4.10.1 The Administration recommends approval to authorize execution in Lieu of Expulsion agreement regarding exclusion from all district schools of a certain student from Mansfield High School, effective March 14, 2011, through March 14, 2012.

**5.0 Announcements****5.1 Board Work Session(s)**

- Monday, May 2, 2011, 6:30 PM  
North Penn High School Library
- Monday, June 6, 2011, 6:30 PM  
North Penn High School Library

**5.2 Next Board Meeting(s)**

- Monday, May 9, 2011, 6:30 PM  
*Mansfield High School Library*
- Monday, June 13, 2011, 6:30 PM  
*Mansfield High School Library*

**5.3 Executive Session(s)****5.4 Committee Meeting(s)****6.0 Adjournment**