

SOUTHERN TIOGA SCHOOL DISTRICT
Boyanowski Administration Building
241 MAIN STREET, BLOSSBURG, PA 16912

MINUTES: BOARD OF EDUCATION—December 6, 2010

The meeting of the Board of Education of the Southern Tioga School District was called to order by Board President Barbara Shull with the following members also present: Ivan Erway, Dan Berguson, Frank Kollar, Stephen Hall, Roxanne Landis, Stuart Crossen, and Gloria Schwab.

Also present were Mr. Kalata, Mrs. Crowell, Mrs. Perry, Dr. Freeman, Dr. Kelly, Mr. Rotella, Mr. Jaquish, Mr. David, Mrs. Sick, and interested citizens.

The **Minutes** of the meeting held on November 8, 2010, were read by the Board. On motion of Mrs. Landis and second of Mrs. Schwab the Board voted 8 to 0 to approve the minutes as presented.

Mrs. Perry reviewed the **Treasurer's Report**, stating that this is the first year the business office has collected school taxes through the lock box system and complimented the office staff for their efforts to implement the new process. As of November 30, 2010, we have received 96% of our collections and delinquent letters have been sent out. On motion of Mr. Berguson and second of Mr. Hall the Board voted 8 to 0 to approve the Treasurer's Report as presented. **(EXHIBIT)**

The Board studied the **Bill List for the General Fund**. On motion of Mr. Crossen and second of Mrs. Schwab the Board voted 8 to 0 to approve the bill list as presented. **(EXHIBIT)**

The Board studied the **Bill List for the Capital Project Fund**. On motion of Mrs. Landis and second of Mr. Crossen the Board voted 8 to 0 to approve the bill list as presented. **(EXHIBIT)**

Mr. Kalata reviewed the **Food Service Report**. On motion of Mr. Kollar and second of Mr. Hall the Board voted 8 to 0 to approve the report as presented. **(EXHIBIT)**

On motion of Mr. Crossen and second of Mr. Berguson the Board voted 8 to 0 to approve the **Building Use Permits** as presented. **(EXHIBIT)**

On motion of Mr. Berguson and second of Mr. Kollar the Board voted 8 to 0 to approve the **Field Trip and Conference Requests** as presented. **(EXHIBIT)**

Administrative Report

Superintendent's Search Update

The District Superintendent search has been narrowed down to two candidates. The Interview Committee visited Dr. Goodin in Connellsville last week and will visit Mr. Yarger in Northern York this week. Second round interviews will be held on December 14, 2010.

Maintenance Report

The monthly maintenance report was reviewed.

2011/2012 Budget Calendar

Mrs. Perry reviewed the 2011/2012 Budget Calendar. A preliminary budget will be presented on January 3, 2011, and must be approved at the February board meeting. The difficult part of this budget is that the governor will not release his budget figures until March 2011, so a hold-harmless budget will be presented at that time.

Liquor Control Board Decision

The Liquor Control Board Decision was reviewed. The liquor permit was issued in Mansfield.

Mr. Kalata reported on a bus accident that occurred on Friday evening. He expressed appreciation to Mr. David and all of the emergency services and staff that responded to the accident. It was a reportable accident; however, no major injuries occurred.

Committee Reports

Mr. Berguson reported for the Building and Grounds Committee, which met with Mr. Scarantino on November 18, 2010, to discuss the building project design. Mr. Scarantino is here tonight to present the design. Ms. Shull asked board members to contact her if they have interest in particular committees.

Action Items

The Administration made the following Personnel recommendations:

Employing Gina Van Gorden as Tax Specialist, Boyanowski Administration Building, effective December 8, 2010. Ms. Van Gorden will be employed at an annual salary of \$21,500 plus benefits as defined by the Classified Employees Conditions of Employment.

Entering into supplemental contracts with the following persons as Cyber Teachers working with a student in the Blendedschools program:

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| • Marcia Bartlett, 11 th Grade English and 12 th Grade English | \$1,000 |
| • Eric Broughton, Science | \$500 |
| • Holli Smith | \$500 |
| • Christa Alexander | \$500 |

Entering into a supplemental contract with Joseph Eglesia, Dean of Students/English Teacher, as mentor for new teacher Jessica White retroactively to November 9, 2010, for the remainder of the 2010/2011 school year in the amount of \$992.

Extending the uncompensated leave request for emergency reasons of Mary Schmelzle, Paraprofessional for a Student with Special Needs, Liberty High School, from December 2, 2010, through February 28, 2011.

Adding the following person to the 2010/2011 Day-to-Day Substitute Employees List:

- Roxanne Chamberlain, Custodian, retroactively to November 16, 2010.

Mr. Crossen stepped out of the meeting. On motion of Mr. Berguson and second of Mrs. Schwab the Board voted 7 to 0 to approve the Personnel recommendations.

The Administration made the following Student Activities recommendations:

Entering into a supplemental contract with Erin Litzelman as Head Jr. High Girls Basketball Coach, Liberty High School, in the amount of \$1,675 for the 2010/2011 school year.

The following persons as volunteers for the Liberty High School girls basketball program in the 2010/2011 school year (**pending receipt of clearances*)

- Catherine Ostrom*
- Bryan Harer
- John Ostrom*

On motion of Mrs. Landis and second of Mr. Kollar the Board voted 7 to 0 to approve the Student Activities recommendations.

The Administration made the following Long Range Planning recommendations:

A homebound instruction request for a Mansfield High School student starting November 9, 2010, for up to six weeks.

Acceptance of a grant in the amount of \$300 from the Mansfield Lions Club to support an eBooks literacy project.

Acceptance of a grant in the amount of \$500 from McDonald's of Mansfield through the MAC Grant project to support a program at Warren L. Miller Elementary School.

Entering into a Concurrent Enrollment Agreement with Indiana University of PA for a dual enrollment program beginning July 1, 2011, through June 30, 2012.

Entering into a Memorandum of Understanding with Indiana University of PA for a dual enrollment program beginning July 1, 2011, through June 30, 2012.

On motion of Mrs. Schwab and second of Mr. Kollar the Board voted 7 to 0 to approve the Long Range Planning recommendations.

Mr. Crossen returned to the meeting.

The Administration made the following Budget recommendation:

Submission of Plancon K to the Department of Education for Series of 2010 Bonds.

Tax Collection Committee Delegate Appointment Resolution appointing Laura Perry, Business Manager, as primary voting delegate and Joseph Kalata, Superintendent, as first alternate voting delegate.

On motion of Mr. Erway and second of Mr. Kollar the Board voted 8 to 0 to approve the Budget recommendation.

North Penn Building Project/Sam Scarantino, Architect, Quad3

Sam Scarantino, Quad 3, provided an update on the Blossburg Elementary School/North Penn High School building project. He introduced Lynn Durzak, who will assist him with the project and serve in his place if he is unable to attend meetings. The following items were presented by Mr. Scarantino: A conceptual site/floor plan, preliminary construction and phasing plan, and preliminary design schedule. He also discussed an Act 34 hearing to be held on January 10, 2011. Mr. Kalata suggested that a February 7th date may work better. Mr. Martin, a citizen, asked if this information and drawings would be placed on the district website. Mr. Scarantino suggested that since this is not the final design, that we wait until we have a real plan before we put in on the website. Mr. Kalata agreed and said that we certainly want to gain the public input and will provide the information when ready. A Building & Grounds Committee meeting will be scheduled in January, with a tentative Act 34 hearing scheduled on February 7, 2011.

Board President Barbara Shull made the following announcements:

Board Work Session

- Monday, January 3, 2011, at 6:30 PM
North Penn High School Library

Next Board Meeting(s)

- Monday, January 10, 2010, at 6:30 PM
Liberty High School Auditorium

Executive Session

- Monday, December 6, 2010, following the board meeting
North Penn High School Auditorium
RE: Employee
- Tuesday, December 14, 2010, at 6:30 PM
Boyanowski Administration Building
RE: Employee
- Monday, December 6, 2010, following the board meeting
North Penn His School Auditorium
RE: Employee

On motion of Mrs. Schwab and second of Mr. Erway the Board voted 8 to 0 to adjourn the meeting.

Approved as read [December 6, 2010](#).

Respectfully Submitted

Penny L. Crowell, Board Secretary