

SOUTHERN TIOGA SCHOOL DISTRICT
241 Main Street, Blossburg, PA 16912

BOARD OF EDUCATION MEETING AGENDA
North Penn High School AUDITORIUM – 6:30 PM
February 8, 2010

1.0 Operations

- 1.1 Call to Order
- 1.2 Pledge of Allegiance
- 1.3 Board Attendance
- 1.4 Special Operations
- 1.5 Approval of Minutes
 - 1.5.1 January 11, 2010 (EXH 1.5.1)
 - 1.5.2 January 18, 2010-Special Meeting (1.5.2)
- 1.6 Treasurer's Report (EXH 1.6)
- 1.7 Approval of Bill List(s)
 - 1.7.1 General Fund (EXH 1.7.1)
- 1.8 Food Service Report (EXH 1.8)
- 1.9 Correspondence
- 1.10 Building Use Permits (EXH 1.10)
- 1.11 Field Trip and Conference Requests (EXH 1.11)

2.0 Reports

- 2.1 Administrative Report
 - 2.1.1 Tioga County Partnership for Community Health Survey – Erin Litzelman (EXH 2.1.1)

3.0 Citizen Recognition

Please give name, address, organization which you represent, and subject. Individuals or organizations distributing materials or information should identify themselves and the purpose of the distribution of their information. It is requested that comments be kept to 5 minutes. *Individuals making comments relative to private student matters or employees should direct their comments to the Superintendent outside the meeting.*

- 3.1 Youth Leadership Resolution—Cortney Allen (refer to EXH 8.4)

4.0 Action Items**4.1 Personnel Recommendation(s)****Roll Call**

The Administration recommends approval of the following:

- 4.1.1 Entering in an agreement with the PA School Boards Association School Claims Services for COBRA Administrative Services effective April 1, 2010. As per action of the Northern Tier Insurance Consortium on September 24, 2009, the Consortium will pay the fees for this service (refer to EXH 11.1).
- 4.1.2 Employing Nathan Seiders as Computer Support Paraprofessional, Liberty High School, retroactively to January 18, 2010. Mr. Seiders will be employed at \$9.91 per hour plus benefits as defined by the CWA Paraprofessionals Agreement (refer to EXH A-1).
- 4.1.3 Employing Shauna Reid as Long-Term Substitute Elementary Teacher, W. L. Miller Elementary School, retroactively to January 27, 2010, for the remainder of the 2009/10 school year. Ms. Reid will be employed at a daily rate of \$213.57 plus benefits as defined by the Substitute Professional Employees Conditions of Employment (EXH 4.1.3).
- 4.1.4 Employing Michael Crippen as Long-Term Substitute Business Education Teacher, Mansfield High School, retroactively to January 19, 2010, for the remainder of the 2009/10 school year, contingent upon receipt of PA Business, Computer and Information Technology Type 05 Long-Term Substitute Emergency Certificate. Mr. Crippen will be employed at a daily rate of \$213.57 plus benefits as defined by the Substitute Professional Employees Conditions of Employment.
- 4.1.5 Employing Teresa Stiadle as Long-Term Substitute Business Education Teacher, Liberty High School, retroactively to January 18, 2010, for the remainder of the 2009/10 school year. Ms. Stiadle will be employed at a daily rate of \$213.57 plus benefits as defined by the Substitute Professional Employees Conditions of Employment (refer to EXH A-2).
- 4.1.6 Employing Lori Mitstifer as Pre-Arranged Short-Term Substitute Elementary Teacher, W. L. Miller Elementary School, retroactively to January 29, 2010. Ms. Mitstifer will be employed at a daily rate of \$120.00 as defined by the Substitute Professional Employees Conditions of Employment.
- 4.1.7 Employing Natasha Vargeson as Long-Term Substitute Computer Support Paraprofessional, Mansfield High School, pending receipt of current clearances. Ms. Vargeson will be employed at an hourly rate of \$7.50 as defined by the Conditions of Employment for Hourly Employees (refer to EXH A-3).
- 4.1.8 Employing Angie Loomis as Long-Term Substitute Paraprofessional for Learning Support, Mansfield High School, retroactively to February 1, 2010 – May 7, 2010. Ms. Loomis will be employed at an hourly rate of \$7.25 as defined by the Conditions of Employment for Hourly Employees.
- 4.1.9 A request from Melinda Tice, Paraprofessional for a Student w/Special Needs, for an uncompensated leave for medical reasons retroactively to February 5 through February 19, 2010.
- 4.1.10 Entering into supplemental contracts with the following employees as mentors for new teachers during the 2009/10 school year:
- Dianne Ostrom, Elementary Teacher/CFF Coach, Liberty Elementary School/District – *mentor for* Cathleen Alexander and Ashley Mascho retroactively to January 18, 2010, for the remainder of the 2009/10 school year \$1,385.70
 - Chris Olson, Elementary Teacher, Blossburg Elementary School – *mentor for* Andra Mingle retroactively to January 11, 2010 – March 12, 2010 \$327.80

Personnel Recommendation(s)

- Nate McNamara, Elementary Teacher, Blossburg Elementary School – *mentor for* Sherry Oakley effective February 16, 2010 – March 31, 2010 \$238.40
- Ann Kieser-Edler, Business Education Teacher/CFF Coach, Mansfield High School/District – *mentor for* Michael Crippen retroactively to January 19, 2010, for the remainder of the 2009/10 school year \$685.40
- Angel Sember, English Teacher, Liberty High School – *mentor for* Teresa Stiadle retroactively to January 18, 2010, for the remainder of the 2009/10 school year \$692.85

4.1.11 Marna Wirth as a volunteer at the Liberty Elementary School effective January 18, 2010, for the 2009/10 school year.

4.1.12 Adding the following persons to the 2009/10 Substitute Employees List:

- Jennifer Peck, cafeteria employee, retroactively to January 12, 2010
- Pamela Miller, Elementary Teacher, retroactively to January 12, 2010

4.2 Student Activities Recommendation(s)

Roll Call

The Administration recommends approval of the following:

4.2.1 Winter Game Attendants for Liberty High School (EXH 4.2.1)

4.2.2 Entering into supplemental contracts with the following persons as coaches for the 2009/10 school year:

- Richard Correll, Head Jr. High Boys Basketball, Mansfield High School \$1,549
- Simon Morgan, Asst. Jr. High Boys Basketball, Mansfield High School \$1,138

4.2.3 Volunteers for the 2009/10 school year:

- Mike Fritz, Softball, Liberty High School
- David Fadio, Boys Tennis, Mansfield High School
- Tim Caslin, Softball, Liberty High School, pending receipt of current clearances

4.3 Budget Recommendation(s)

Roll Call

The Administration recommends approval of the following:

4.3.1 2010/2011 Preliminary Budget and authorization to submit the preliminary budget, along with requests for appropriate referendum exceptions, to the Pennsylvania Department of Education (EXH 4.3.1).

4.4 Long Range Planning Recommendation(s)

Voice Vote

The Administration recommends approval of the following:

4.4.1 The District calendar for 2010/2011 (EXH 4.4.1)

4.4.2 Renewing an Agreement with Mansfield University for a Dual Enrollment Program from July 1, 2010 – June 30, 2011 (EXH 4.4.2).

4.4.3 Adding the following new courses to the District curriculum effective with the 2010/2011 school year (EXH 4.4.3):

- Design Engineering
- Music Production
- Foods I

4.4.4 Deleting the following courses from the District curriculum effective with the 2010/2011 school year: Geometric Concepts and American History 3 (EXH 4.4.3).

4.4.5 First Reading – revisions to board policy #707 Use of School Facilities (EXH 4.4.5).

4.4.6 First Reading of board policies #100 - #146 of the Programs Section (EXH 4.4.6).

#100 Strategic Plan

New

#101	Mission Statement	New
Long Range Planning Recommendation(s) continued:		
#102	Academic Standards	New
#103	Nondiscrimination in School and Classroom Practices	Revision
#104	Nondiscrimination in Employment and Contract Practices	Revision
#105	Curriculum Development	Revision
#105.1	Curriculum Review by Parents/Guardians and Students	New
#105.2	Exemption from Instruction	New
#106	Guides for Planned Instruction	Revision
#107	Adoption of Planned Instruction	Revision
#108	Adoption of Textbooks	Revision
#109	Resource Materials	Revision
#109.1	Library Collection Development	Revision
#110	Instructional Supplies	New
#111	Lesson Plans	Revision
#112	Guidance Counseling	Revision
#113.2	Behavior Support	Revision
#113.3	Surrogate Parents	Revision
#114	Gifted Education	Revision
#115	Vocational Technical Education	Revision
#116	Tutoring	New
#117	Homebound Instruction	Revision
#118	Independent Study	Revision
#121	Field Trips	Revision
#121.1	Foreign Studies Travel	Revision
#122	Extracurricular Activities	Revision
#123	Interscholastic Athletics	Revision
#124	Alternative Instruction Methods	New
#125	Adult Education	Revision
#127	Assessments	New
#132	Alternative Education Programs	Revision
#137	Home Education Programs	Revision
#137.1	Extracurricular Participation by Home Education Students	New
#138	Limited English Proficiency Program	Revision
#140	Charter Schools	New
#140.1	Extracurricular Participation by Cyber/Charter Students	New
#142	Migrant Students	New
#143	Standard for Persistently Dangerous Schools	New
#144	Standard for Victims of Violent Crimes	New
#146	Student Services	New

4.4.7 Second Reading of board policies #601 - #626 of the Finances Section (EXH 4.4.7).

#601	Fiscal Objectives	Revision
#602	Budget Planning	Revision
#603	Budget Preparation	Revision
#604	Budget Adoption	Revision
#605	Tax Levy	Revision

#606	Tax Collection	Revision
#606.1	Tax Collector Exoneration	Elimination

Long Range Planning Recommendation(s) continued:

#607	Tuition Income	Revision
#608	Bank Accounts	Revision
#609	Investment of District Funds	New
#611	Purchases Budgeted	Revision
#612	Purchases Not Budgeted	New
#613	Cooperative Purchasing	Revision
#614	Payroll Authorization	New
#615	Payroll Deductions	Revision
#616	Payment of Bills	Revision
#617	Petty Cash	Revision
#618	Special Purpose Funds	Revision
#619	District Audit	Revision
#621	Local Taxpayer Bill of Rights	Revision
#622	GASB Statement 34	New
#624	Taxable Fringe Benefits	New
#626	Federal Fiscal Compliance	New

4.5 Student and Community Services Recommendation(s)

Voice Vote

The Administration recommends approval of the following:

- 4.5.1 Providing Homebound instruction to a Mansfield High School student for five (5) hours per week for four (4) weeks.

5.0 Announcements

5.1 Board Work Session(s)

- Monday, March 1, 2010, at 6:30 PM
North Penn High School Library
- Monday, April 5, 2010, at 6:30 PM
North Penn High School Library

5.2 Next Board Meeting(s)

- Monday, March 8, 2010, at 6:30 PM
North Penn High School Auditorium
- Monday, April 12, 2010, at 6:30 PM
North Penn High School Auditorium

5.3 Executive Session(s)

- Monday, February 8, 2010, at 5:30 PM
North Penn High School Library
RE: Confidential
- Monday, March 1, 2010, at 5:00 PM
North Penn High School Library
RE: Labor

6.0 Adjournment