

SOUTHERN TIOGA SCHOOL DISTRICT  
241 Main Street, Blossburg, PA 16912

BOARD OF EDUCATION MEETING AGENDA  
North Penn High School AUDITORIUM – 6:30 PM  
January 11, 2010

**1.0 Operations**

- 1.1 Call to Order
- 1.2 Pledge of Allegiance
- 1.3 Board Attendance
- 1.4 Special Operations
  - 1.4.1 School Director Recognition
- 1.5 Approval of Minutes
  - 1.5.1 December 7, 2009-Reorganization Meeting (EXH 1.5.1)
  - 1.5.2 December 7, 2009-Regular Meeting (EXH 1.5.2)
- 1.6 Treasurer's Report (EXH 1.6)
- 1.7 Approval of Bill List(s)
  - 1.7.1 General Fund (EXH 1.7.1)
- 1.8 Food Service Report (EXH 1.8)
- 1.9 Correspondence (EXH 1.9 and refer to A-1, A-2)
- 1.10 Building Use Permits (EXH 1.10)
- 1.11 Field Trip and Conference Requests (EXH 1.11)

**2.0 Reports**

- 2.1 Administrative Report
  - 2.1.1 North Penn Building Project Update
  - 2.1.2 Race to the Top Initiative (EXH 2.1.2)
- 2.2 Committee Reports

**3.0 Citizen Recognition**

Please give name, address, organization which you represent, and subject. Individuals or organizations distributing materials or information should identify themselves and the purpose of the distribution of their information. It is requested that comments be kept to 5 minutes. *Individuals making comments relative to private student matters or employees should direct their comments to the Superintendent outside the meeting.*

- 3.1 North Penn Building Project Comments
- 3.2 Additional Visitor Comments

**4.0 Action Items****4.1 Personnel Recommendation(s)****Roll Call**

The Administration recommends approval of the following:

- 4.1.1 Employing Rebecca Colton as Elementary Teacher, W. L. Miller Elementary School, retroactively to January 4, 2010. Ms. Colton will be employed as a Temporary Professional Employee at Master's, Step 1, \$41,253 plus benefits as defined by the STEA/STSD Agreement (refer to EXH A-5).
- 4.1.2 Employing Cathleen Alexander as Elementary Teacher, Liberty Elementary School, effective January 19, 2010. Ms. Alexander will be employed as a Temporary Professional Employee at Bachelor's, Step 1, \$39,724 plus benefits as defined by the STEA/STSD Agreement (refer to EXH A-5).
- 4.1.3 Employing Sabrina Bubeck as Long-Term Substitute Elementary Teacher, W. L. Miller Elementary School, retroactively to January 4, 2010. Ms. Bubeck will be employed at a daily rate of \$213.57 plus benefits as defined by the Substitute Professional Employees Conditions of Employment.
- 4.1.4 Employing Ashley Mascho as Long-Term Substitute Elementary Teacher, Liberty Elementary School, effective January 19, 2010. Ms. Mascho will be employed at a daily rate of \$213.57 plus benefits as defined by the Substitute Professional Employees Conditions of Employment.
- 4.1.5 Employing Sherry Oakley as Pre-Arranged Short-Term Substitute Elementary Teacher, Blossburg Elementary School, effective February 16, 2010, through March 31, 2010. Ms. Oakley will be employed at a daily rate of \$120.00 as defined by the Substitute Professional Employees Conditions of Employment.
- 4.1.6 Employing Andra Mingle as Pre-Arranged Short-Term Substitute Elementary Teacher, Blossburg Elementary School, effective January 11, 2010, through March 13, 2010. Ms. Mingle will be employed at a daily rate of \$120.00 as defined by the Substitute Professional Employees Conditions of Employment (refer to EXH A-7).
- 4.1.7 Transferring Dianne Ostrom, Elementary Teacher, to the position of District CFF Technology Coach for grades five through twelve during the second semester of the 2009/10 school year.
- 4.1.8 Transferring Ann Kieser-Edler, Business Education Teacher, to the position of District CFF Technology Coach for grades five through twelve during the second semester of the 2009/10 school year.
- 4.1.9 Recalling Norleen Hardy from furlough to the position of Paraprofessional for a Student with Special Needs, W. L. Miller Elementary School, retroactively to December 21, 2009. Ms. Hardy will be employed at an hourly rate of \$9.56 plus benefits as defined by the CWA Paraprofessionals Agreement.
- 4.1.10 Extending the employment of Paula George as Substitute Head Cook, Blossburg Schools, through April 9, 2010.
- 4.1.11 Employing Charlene Rutt as Part-Time Cafeteria Employee, Mansfield High School, retroactively to December 15, 2009. Ms. Rutt will be employed at an hourly rate of \$7.25 as defined by the Conditions of Employment for Hourly Employees (refer to EXH A-8).

**Personnel Recommendation(s) continued:**

- 4.1.12 A request from Rachael Schonher, Paraprofessional for Learning Support, Mansfield High School, for an Uncompensated Leave for an emergency from January 7 – 15, 2010, and for education from January 18 – May 7, 2010 (EXH 4.1.12).
- 4.1.13 A request from Tammy Faulkner, Part-Time Cafeteria Employee, W. L. Miller Elementary School, for an uncompensated leave for medical from December 1, 2009, through January 11, 2010, as per Board Policy #539, Uncompensated Leaves (refer to EXH A-4).
- 4.1.14 Adding the following persons to the 2009/10 Substitute Employees List:
- Craig Dickey, Social Studies Teacher, retroactively to December 22, 2009
  - Alissa Johnston, Elementary/Early Childhood Teacher, retroactively to December 22, 2009
  - Christopher Cummings, Emergency Certified Teacher, retroactively to December 22, 2009
  - Kelly Wood, Health & Phys. Ed. Teacher and Secretary, effective January 7, 2010

**4.2 Student Activities Recommendation(s)**

**Roll Call**

The Administration recommends approval of the following:

- 4.2.1 Entering into a student activities supplemental contract with Victor June as Assistant Wrestling Coach at Liberty High School for the 2009/10 school year in the amount of \$3,030, pending receipt of clearances (EXH 4.2.1).
- 4.2.2 Sam Kreger as volunteer for the North Penn High School basketball program for the 2009/10 school year (refer to EXH A-10).

**4.3 Budget Recommendation(s)**

**Roll Call**

The Administration recommends approval of the following:

- 4.3.1 Permission to advertise that a Proposed Preliminary Budget for 2010/11 is available for public inspection, give public notice of the Board's intent to adopt a Proposed Preliminary Budget on February 8, 2010, and request approval from the Pennsylvania Department of Education for appropriate referendum exceptions (EXH 4.3.1).
- 4.3.2 Permission to solicit bids and proposals to provide supplies, equipment, and services for the 2010/11 fiscal year.

**4.4 Long Range Planning Recommendation(s)**

**Voice Vote**

The Administration recommends approval of the following:

- 4.4.1 Continuing to provide Teen Parent Advocate services to identified students in the 2009/10 school year and approving Lizabeth Occhino as volunteer Teen Parent Advocate (refer to EXH A-9).
- 4.4.2 Accepting the Science: It's Elementary Grant (refer to EXH 4.4.2).
- 4.4.3 First Reading of new/revisions to board policies #601 - #626 of the Finances Section (EXH 4.4.3)
- |      |                   |          |
|------|-------------------|----------|
| #601 | Fiscal Objectives | Revision |
|------|-------------------|----------|

## Long Range Planning Recommendation(s) continued:

#602	Budget Planning	Revision
#603	Budget Preparation	Revision
#604	Budget Adoption	Revision
#605	Tax Levy	Revision
#606	Tax Collection	Revision
#606.1	Tax Collector Exoneration	Elimination
#607	Tuition Income	Revision
#608	Bank Accounts	Revision
#609	Investment of District Funds	Revision
#610	Purchases Subject to Bid/Quotation	Revision
#611	Purchase Budgeted	Revision
#612	Purchases Not Budgeted	New
#613	Cooperative Purchasing	Revision
#614	Payroll Authorization	New
#615	Payroll Deductions	Revision
#616	Payment of Bills	Revision
#617	Petty Cash	Revision
#618	Special Purpose Funds	Revision
#619	District Audit	Revision
#621	Local Taxpayer Bill of Rights	Revision
#622	GASB Statement 34	New
#624	Taxable Fringe Benefits	New
#626	Federal Fiscal Compliance	New

**4.5 Student and Community Services Recommendation(s) Voice Vote**

The Administration recommends approval of the following:

4.5.1 Accepting notification that Gerry Wilson and Tricia Hall are now in a partnership for the operation of Wilson Transport, Inc. (EXH 4.5.1).

**5.0 Announcements****5.1 Board Work Session(s)**

- Monday, February 1, 2010, at 6:30 PM  
North Penn High School Auditorium
- Monday, March 1, 2010, at 6:30 PM  
North Penn High School Auditorium

**5.2 Next Board Meeting(s)**

- Monday, February 8, 2010, at 6:30 PM  
*North Penn High School Auditorium*
- Monday, March 8, 2010, at 6:30 PM  
*North Penn High School Auditorium*

**5.3 Executive Session(s)****5.4 Special Board Meeting(s)**

- Monday, January 18, 2010, at 6:30 PM  
*North Penn High School Auditorium*

**6.0 Adjournment**