

SOUTHERN TIOGA SCHOOL DISTRICT
241 Main Street, Blossburg, PA 16912

BOARD OF EDUCATION MEETING AGENDA
Mansfield High School *GYMNASIUM* – 6:30 PM
May 9, 2011

1.0 Operations

- 1.1 Call to Order
- 1.2 Pledge of Allegiance
- 1.3 Board Attendance
- 1.4 Special Operations
 - 1.4.1 BLaST IU#17 Board Representative
 - 1.4.2 Election of Treasurer – 1-year term, July 1, 2011 – June 30, 2012
- 1.5 Approval of Minutes
 - 1.5.1 April 11, 2011 – Regular Meeting (EXH 1.5.1)
- 1.6 Treasurer’s Report (EXH 1.6)
- 1.7 Approval of Bill List(s)
 - 1.7.1 General Fund (EXH 1.7.1)
 - 1.7.2 Capital Project (EXH 1.7.2)
- 1.8 Food Service Report (EXH 1.8)
- 1.9 Correspondence (EXH 1.9 and refer to EXH A-1)
- 1.10 Building Use Permits (EXH 1.10)
- 1.11 Field Trip and Conference Requests (EXH 1.11)

Please note the location change. Board Meetings will be held in Mansfield thru July

2.0 Reports

- 2.1 Administrative Report
 - 2.1.1 Revisions to the April Extra-Curricular Program and Staffing Recommendations:
 - Change the location of the district-wide Girls Soccer Program from Liberty to Mansfield
 - Change the location of the district-wide Softball Program from Mansfield to Liberty
 - Designate North Penn High School as the location of the district-wide Marching/Field Band and Band-front Programs
 - Remove the recommendation to eliminate Cheerleading
- 2.2 Committee Reports

3.0 Citizen Recognition

Please give name, address, organization which you represent, and subject. Individuals or organizations distributing materials or information should identify themselves and the purpose of the distribution of their information. It is requested that comments be kept to 5 minutes. *Individuals making comments relative to private student matters or employees should direct their comments to the Superintendent outside the meeting.*

4.0 Unfinished Business

4.1 2011/12 Staffing Recommendations--Support Staff Roll Call

The Administration recommends approval of the following, effective June 30, 2011:

- 4.1.1 Elimination of 3 Literacy Paraprofessional positions
- 4.1.2 Elimination of 1 Paraprofessional for a Student w/Special Needs position
- 4.1.3 Elimination of 3 Computer Support Paraprofessional positions
- 4.1.4 Elimination of 1 Food Service/Sub. Caller/General Secretary Position
- 4.1.5 Elimination of 2 Interoffice Mail Delivery positions
- 4.1.6 Reduction of 1 Paraprofessional for Literacy position by 1 hour/day
- 4.1.7 Reduction of 1 Paraprofessional for Library position by 1 hour/day
- 4.1.8 Reduction of 1 Paraprofessional for Special Education/Library position by 1 hour/day
- 4.1.9 Reduction of 4 Paraprofessional for Special Education positions by 1 hour/day
- 4.1.10 Reduction of 12 Paraprofessional for a Student w/Special Needs positions by 1 hour/day
- 4.1.11 Reduction of 1 full-time custodian position to 4 hours/day

4.2 2011/12 Staffing Recommendations--Title I Restructure Roll Call

The Administration recommends approval of the following, effective June 30, 2011:

- 4.2.1 Elimination of 1 Title I Teacher position at Blossburg Elementary School
- 4.2.2 Elimination of 3 Fourth Grade Teacher positions, one at each Blossburg, Liberty and W. L. Miller Elementary Schools
- 4.2.3 Restructuring 3 Title I Reading Teacher positions to Fourth Grade/Reading Teacher positions, one at each Blossburg, Liberty and W. L. Miller Elementary Schools

4.3 2011/12 Staffing Recommendations—Declining Pupil Enrollment Roll Call

The Administration recommends approval of the following effective June 30, 2011, due to a substantial decline in pupil enrollment in the District from 2001 to 2010:

- 4.3.1 Elimination of 1 Physical Education Teacher position, Liberty High School
- 4.3.2 Elimination of 1 Elementary Guidance Counselor position, District-wide
- 4.3.3 Elimination of 1 Music Teacher position, District-wide
- 4.3.4 Elimination of 1 Second Grade Teacher position, Blossburg Elementary School
- 4.3.5 Elimination of 3 Elementary Teacher positions, District-wide

4.4 2011/12 Extra-Curricular Program and Staffing Recommendations Roll Call

The Administration recommends approval of the following effective June 30, 2011:

- 4.4.1 Elimination of Junior High, Junior Varsity and Varsity Volleyball Programs and coaching positions at Mansfield, North Penn and Liberty High Schools
- 4.4.2 Addition of a district-wide Jr. High, Jr. Varsity and Varsity **Volleyball** Program at Mansfield High School, with 1 head, 1 assistant, 1 jr. high and 1 assistant jr. high coach positions
- 4.4.3 Elimination of **Girls Tennis** Programs and coaching positions at Mansfield and Liberty High Schools
- 4.4.4 Addition of a district-wide **Girls Tennis** Program at Liberty High School with 1 coach position
- 4.4.5 Elimination of **Boys Tennis** Programs and coaching positions at Mansfield and Liberty High Schools
- 4.4.6 Addition of a district-wide **Boys Tennis** Program at Liberty High School with 1 coach position
- 4.4.7 Elimination of **Jr. Varsity and Varsity Boys Soccer** Programs and coaching positions at Mansfield and Liberty High Schools
- 4.4.8 Addition of a **district-wide Jr. Varsity and Varsity Boys Soccer** Program at Liberty High School, with 1 head and 1 assistant coach positions
- 4.4.9 Elimination of **Junior High Soccer** Programs and coaching positions at Mansfield and Liberty High Schools
- 4.4.10 Addition of a **district-wide Junior High Soccer** Program at Liberty High School, with 1 head and 1 assistant jr. high coach positions
- 4.4.11 Elimination of **Junior Varsity and Varsity Girls Soccer** Programs and coaching positions at Mansfield and Liberty High Schools
- 4.4.12 Addition of a **district-wide Junior Varsity and Varsity Girls Soccer** Program at Liberty High School, with 1 head and 1 assistant coach positions
- 4.4.13 Elimination of **Junior Varsity and Varsity Softball** Programs and coaching positions at Mansfield and Liberty High Schools
- 4.4.14 Addition of a **district-wide Junior Varsity and Varsity Softball** Program at Mansfield HS with 1 head and 1 assistant coach positions
- 4.4.15 Elimination of **Marching Band** Programs at Mansfield, North Penn and Liberty High Schools and advisor positions
- 4.4.16 Elimination of **Pep Band** at North Penn High School and advisor position
- 4.4.17 Addition of a **district-wide Marching/Field Band** Program with 1 advisor position
- 4.4.18 Elimination of **Band Front** Programs at Mansfield, North Penn and Liberty High Schools and advisor positions
- 4.4.19 Addition of a **district-wide Band-Front** Program with 1 advisor position
- 4.4.20 Elimination of the **district-wide Wind Ensemble** Program and advisor position
- 4.4.21 Elimination of **Cheerleading** Programs at Mansfield, North Penn and Liberty High Schools and advisor positions

5.0 Action Items

- 5.1 2011/12 Staffing Recommendations - Support Staff Roll Call**
 The Administration recommends approval of the following, effective June 30, 2011:
- 5.1.1 Reduction of 1 Multi-Support Secretary position by 1.75 hours/day
 - 5.1.2 Reduction of 1 Custodian position at Liberty Elementary School by 1.75 hours/day in the summer months
- 5.2 Guidance and School Psychologists Services Roll Call**
 The Administration recommends approval of the following summer work schedule for educational specialist professional staff:
- 5.2.1 School Psychologists, setting a maximum of 10 additional days
 - 5.2.2 Elementary Guidance Counselor, eliminating summer work days
 - 5.2.3 Secondary Guidance Counselors, reducing summer work days to a maximum of 10 additional days
- 5.3 2011/12 Curtailment of Programs Roll Call**
 The Superintendent recommends approval of the following effective June 30, 2011:
- 5.3.1 Curtailing the Enrichment Program, District, to a Gifted Support Program and eliminating 1 Enrichment Coach position.
 - 5.3.2 Curtailing the Dean of Students Program, Mansfield High School, by reducing Dean of Students services, reassigning English classes to the Dean of Students, and eliminating 1 English Teacher position at Mansfield High School.
 - 5.3.3 Curtailing the Guidance Program by reducing the Secondary Guidance/Social Intervention services, making the program more efficient and eliminating 1 Secondary Guidance Counselor.
- 5.4 Personnel Recommendations Roll Call**
 The Administration recommends approval of the following:
- 5.4.1 Employing Rita Bell as Dishwasher, Liberty High School, retroactive to May 2, 2011. Ms. Bell will be employed at an hourly rate of \$7.25 as defined by the Conditions of Employment for Hourly Employees.
 - 5.4.2 Adding the following person to the day-to-day substitute employees list for the 2010/11 school year:
 - Rachelle Hunt, Cafeteria, retroactive to 5/2/11
 - 5.4.3 Adding a .5 Food Service Secretary position, District, effective July 1, 2011, to be paid from the Food Service Budget (refer to EXH A-3).
 - 5.4.4 Entering into a supplemental contract with Donna Townsend, School Nurse, to mentor new School Nurse Mary Hohman, retroactive to April 12, 2011, through April 12, 2012. Ms. Townsend will be paid at rates established in the STEA/STSD Agreement.
 - 5.4.5 A request from Holli Smith, Math Teacher at North Penn High School, for a Professional Development Leave during the 2nd Semester of the 2011/12 school year (refer to EXH A-2).

5.5 Long Range Planning Recommendation(s)**Roll Call**

The Administration recommends approval of the following:

- 5.5.1 Second Reading of revisions to Board Policy #121-Field Trips (refer to EXH 8.1).
- 5.5.2 Renewing an Agreement with BLaST I.U. 17 to provide Special Education Services for the 2011/2012 school year (refer to EXH 6.2).
- 5.5.3 Entering into a contract with Partners in Progress to provide Extended School Year Services at Mansfield High School during the summer of 2011 (refer to EXH 8.2).
- 5.5.4 A homebound instruction request for a Mansfield High School student starting May 3, 2011, for 8 weeks (EXH 5.5.4).

5.6 Budget Recommendation(s)**Roll Call**

The Administration recommends approval of the following:

- 5.6.1 Annual Reappointments for the 2011/12 fiscal year:
 - District Depositories
 - First Citizens National Bank, Blossburg/Mansfield
 - Citizens & Northern Bank, Liberty
 - PA Local Government Investment Trust (PLGIT)
 - M & T Bank, Harrisburg
 - Cox, Stokes & Lantz, P.C., District Solicitor
 - E.F.P. Rotenberg, CPA., District Auditor
 - Sweet, Stevens, Katz & Williams, Special Counsel
 - Rhoads & Sinon, LLP, Special Counsel
- 5.6.2 Renewing bond coverage for 2011/12 for the Board Secretary in the amount of \$10,000 and the Board Treasurer in the amount of \$5,000, in accordance with PA Public School Code Sections 431 and 436.

5.7 Buildings and Grounds Recommendation(s)**Roll Call**

The Administration recommends approval of the following:

- 5.7.1 Rental Agreements for the 2011/12 school year as follows (refer to EXH 12.2):
 - Bradford-Tioga Head Start \$500/month
 - Mansfield Area Nursery School \$200/month
 - Joyful Happenings Day Care \$500/month
 - Toddler University (Blossburg) \$500/month
 - Toddler University (Liberty) \$500/month
 - Stepping Stones Day Care \$500/month
 - Partners in Progress \$500/Tuesday – Thursday from June 20 – August 19, 2011
- 5.7.2 Resubmission of Plancon Part D to the PA Department of Education for the Blossburg Elementary/North Penn High School Building Project (EXH 5.7.2).

6.0 Announcements

6.1 Board Work Session(s)

- Monday, June 6, 2011, – POSTPONED
- Monday, June 20, 2011, 6:30 PM
North Penn High School Auditorium

6.2 Next Board Meeting(s)

- **Special Board Meeting**
Tuesday, May 10, 2011, 6:30 PM
North Penn High School Library
- **Special Board Meeting** – interview and appoint a new board member
Wednesday, May 25, 2011, 6:30 PM
Mansfield High School Gymnasium
- Monday, June 13, 2011 – POSTPONED
- Monday, June 27, 2011, 6:30 PM
Mansfield High School Auditorium

6.3 Executive Session(s)

- Thursday, May 12, 2011, 3:00 PM – Negotiations Committee
North Penn High School Library
RE: Labor
- Thursday, May 12, 2011, 6:00 PM – Negotiations Committee
North Penn High School Library
RE: Labor

6.4 Committee Meeting(s)

7.0 Adjournment