

SOUTHERN TIOGA SCHOOL DISTRICT
Boyanowski Administration Building
241 MAIN STREET, BLOSSBURG, PA 16912

BOARD MINUTES: November 14, 2011

The meeting of the School Board of the Southern Tioga School District was called to order by Board President Barbara Shull with the following members also present: Susan Jaquish, Ivan Erway, Frank Kollar, Gloria Schwab, Kyle Lefelhoc, Roxanne Landis, and Stephen Hall. Dan Berguson was absent.

Also present were Mr. Yarger, Ms. Crowell, Ms. Perry, Dr. Freeman, Dr. Kelly, Ms. Sick, Dr. Drabick, Dr. Lindner, Mr. David, Mr. Rotella, Mr. Jaquish, and interested citizens.

Mr. Yarger recognized the two board members that were leaving office—Ms. Schwab represented Region III since 2006 and Ms. Landis represented Region I since 1992. He thanked them for their service and conveyed appreciation on behalf of the Board and community for what they have done.

The **Minutes** of the regular Board meeting held on October 12, 2011, were read by the Board. On motion of Ms. Landis and second of Mr. Kollar the Board voted 8 to 0 to approve the minutes.

The **Treasurer's Report** was reviewed by Ms. Perry. On motion of Mr. Kollar and second of Ms. Schwab the Board voted 8 to 0 to approve the report (**EXHIBIT**).

The **General Fund Bill List** was reviewed by the Board. On motion of Ms. Schwab and second of Mr. Lefelhoc the Board voted 8 to 0 to approve the bill list (**EXHIBIT**).

The **Capital Project Bill List** was reviewed by the Board. On motion of Mr. Erway and second of Ms. Jaquish the Board voted 8 to 0 to approve the bill list (**EXHIBIT**).

The **Food Service Report** was reviewed by the Board. On motion of Ms. Landis and second of Mr. Hall the Board voted 8 to 0 to approve the food service report (**EXHIBIT**).

The following correspondence items were read by the Board:

- A resignation letter from Mary Richart, Computer Support Paraprofessional, Blossburg Schools, effective 11/23/11.
- A resignation letter from Michael Casantini, Smythe Park Grounds Keeper, effective 10/1/11
- A letter confirming the resignation of James Casher, Custodian, Liberty Elementary School, effective 11/1/11
- A resignation letter from Laurel Smith, Co-Yearbook Advisor, North Penn High School
- A letter confirming the resignation of Valerie Lovett from Co-Yearbook Advisor and Co-Sophomore Class Advisor, Liberty High School
- A letter of resignation from Joy Sandstrom, Cafeteria Server, Liberty High School, effective 11/18/11

On motion of Mr. Kollar and second of Mr. Lefelhoc the Board voted 8 to 0 to approve the correspondence as presented.

On motion of Ms. Jaquish and second of Ms. Schwab the board voted 8 to 0 to approve the **Building Use Requests (EXHIBIT)**.

On motion of Ms. Landis and second of Mr. Hall the board voted 8 to 0 to approve the **Field Trip and Conference Requests (EXHIBIT)**.

Administrative Report – Mr. Yarger reported as follows:

- The Vocational Program Steering Committee had its initial meeting and additional meetings will be scheduled soon.

- The Southern Tioga Foundation Steering Committee had its initial meeting and additional meetings will be scheduled soon.
- Building Project: A meeting will be held tomorrow for review of the project plans.
- The VIVA Technology Program will be conducting a site visit to Mansfield High School in preparation for the December science, technology, engineering and math programs they will be bringing to Mansfield students.

Citizen Recognition

Harry Garrish, Liberty resident, inquired about AYP scores and the definition of economic disadvantaged subgroups. He also expressed concern about the district's eligibility standards for sports which allows failing up to two subjects. Mr. Yarger responded that the economically disadvantaged subgroup is one which the state defines, not the district.

Dorothy Norman, Liberty resident, commented on the energy savings program. If the savings is spread out over 10-20 years, anything over seven years is not good business practice. Ms. Norman also inquired about negotiations, stating that the union should not be pressuring the district. She asked if an evaluation program involving students, parents, principals and board members had been considered and encouraged principals and the superintendent to get in the schools and talk to students.

Action Items

The Administration recommended approval of the following Personnel items:

- Adding a new supplemental contract position titled Curriculum Writer with a stipend of \$500 and approving the exhibited job description (EXHIBIT).
- Adding a new part-time Paraprofessional position to support the kindergarten program at Liberty Elementary School.
- Adding a new part-time Paraprofessional position to support the third grade program at Blossburg Elementary School.
- Employing Denise Route, Long-Term Substitute Business Education Teacher, Mansfield High School, retroactive to November 4, 2011, through April 20, 2012. Ms. Route will be employed at a daily rate of \$217.35 plus benefits as defined by the Substitute Professional Employees Conditions of Employment.
- Employing Donna Ostrom, Cashier, Liberty Elementary School, retroactive to October 14, 2011. Ms. Ostrom will be employed at an hourly rate of \$7.25 as defined by the Conditions of Employment for Hourly Employees.
- Adding the following persons to the day-to-day substitute employees list for the 2011/12 school year:
 - Crystal Criley, Cafeteria and Custodian, retroactive to 10/31/11
 - Manuella Calderon, Paraprofessional, retroactive to 11/3/11
 - Coral Stackhouse, Cafeteria, retroactive to 11/09/11
- Job descriptions of Supervisor of Special Education and School Nurse as exhibited (EXHIBIT).
- Recalling Susan Overpeck from furlough effective November 21, 2011, to a Computer Support Paraprofessional position.
- A request from Cindy Lisowski, Librarian at Mansfield High School, for an uncompensated leave for education from May 1 – 10, 2012.

On motion of Mr. Hall and second of Ms. Landis the Board voted 8 to 0 to approve the recommendation.

The Administration recommended approval of the following Budget items:

- Accepting the PA Department of Education October 27, 2011, letter and attachments approving PLANCON Part D and entering such documents into the board minutes (EXHIBIT).
- Entering into a Memorandum of Understanding with Johnson Controls, Inc. to develop a preliminary Business Case Analysis that projects the financial benefits of a guaranteed energy and operational savings program (EXHIBIT).

On motion of Ms. Landis and second of Mr. Lefelhoc the board voted 8 to 0 to approve the recommendation.

The Administration recommended approval of the following Long Range Planning items:

- Second Reading of New Board Policy #620—Fund Balance (EXHIBIT).
- A homebound instruction request for a Liberty High School Student effective September 28, 2011, for approximately 6 weeks.
- A homebound instruction request for a Mansfield High School Student effective October 12, 2011, for approximately 6 weeks.

On motion of Ms. Jaquish and second of Ms. Schwab the board voted 8 to 0 to approve the recommendation.

The Administration recommended approval of the following Student Activities items:

- Revisions to the Code of Eligibility for Extracurricular Activities (EXHIBIT).

Entering into supplemental contracts with the following persons for the 2011/12 school year:

- Karen Fry, Co-Yearbook Advisor, Liberty High School - \$1,511
- Karen Fry, Sophomore Class Advisor, Liberty High School - \$1,020
- Samantha Yonker, Co-Yearbook Advisor, North Penn High School - \$1,511
- Whitnie Weaver, Co-Yearbook Advisor, North Penn High School - \$1,511
- Zach Kreger, Assistant Boys Basketball Coach, Liberty High School, pending receipt of clearances.

On motion of Mr. Lefelhoc and second of Mr. Kollar the board voted 8 to 0 to approve the recommendation.

The Administration recommended approval of the following Student and Community Services items:

- A request from Tioga County Partnership for Community Health to conduct the PA Youth Survey.
- A request from Chelsea Beach, former Phys. Ed. Teacher, to conduct a survey of 7th-12 grade girls at Liberty High School for her Master's thesis.
- Entering into an agreement with Big Smile Pennsylvania P.C. to provide dental services for district students.
- Entering into an agreement with Ferguson Physical Therapy for services during the 2011/12 school year (EXHIBIT).

Ms. Shull recommended that the approval of Ms. Beach's request include the following requirements: parent permission be obtained, the survey be voluntary, and if any results from the survey need addressed by staff that staff members follow-up with the students.

On motion of Ms. Schwab and second of Ms. Landis the board voted 8 to 0 to approve the recommendation with Ms. Shull's additions.

The Administration recommended approval of the following Buildings and Grounds items:

- Accepting snow removal bids from Mark Kreger Excavating for the Liberty Schools and Stuart Lisowski Excavating for Mansfield and Blossburg Schools (**EXHIBIT**).

On motion of Mr. Hall and second of Mr. Lefelhoc the board voted 8 to 0 to approve the recommendation.

Mr. Kollar reported that the District recently received a performance stage from Bloomsburg University at no cost, valued at \$40,000. He recommended that storage requirements for the equipment be considered. He thanked Wendy Albor for providing the trailer to move the equipment.

Ms. Shull made the following announcements:

Board Work Session(s)

- Monday, January 2, 2012 at 6:30, North Penn High School Library (pending Board approval)

Next Board Meeting(s)

- Monday, December 5, 2011, at 6:30 PM, Liberty High School Auditorium (Reorganization Meeting)
- Monday, December 5, 2011, Regular Meeting following Reorganization Meeting

Executive Session(s)

RE: Employee

- November 14, 2011, Prior to the Regular Board Meeting, Liberty High School Auditorium

RE: Labor - Negotiations Committee Meetings

- December 8, 2011, 4:30 PM, North Penn High School Library
- December 14, 2011, 4:30 PM, North Penn High School Library
- January 10, 2012, 4:30 PM, North Penn High School Library
- January 30, 2012, 4:30 PM, North Penn High School Library

On motion of Ms. Schwab and second of Ms. Landis the Board voted 8 to 0 to adjourn the meeting.

Approved as read December 5, 2011.

Respectfully Submitted

Penny L. Crowell, Board Secretary