

SOUTHERN TIOGA SCHOOL DISTRICT  
Boyanowski Administration Building  
241 MAIN STREET, BLOSSBURG, PA 16912

**MINUTES: Special Board Meeting - May 25, 2011**

The meeting of the Board of Education of the Southern Tioga School District was called to order by Board President Barbara Shull with the following members also present: Dan Berguson, Ivan Erway, Stephen Hall, Susan Jaquish, and Roxanne Landis.

Also present were Mr. Yarger, Mrs. Crowell, Mrs. Perry, Mr. Rotella, Mr. Jaquish, Dr. Lindner, Dr. Freeman, Dr. Kelly, Mr. David, Dr. Drabick, Mrs. Sick and interested staff and citizens.

Ms. Shull read the Notice of Meeting for this Special Board Meeting.

Ms. Shull welcomed Kyle Lefelhoc as the new Board Member replacing Stuart Crossen.

Mrs. Crowell gave the Oath of Office to Mr. Lefelhoc.

Mr. Yarger presented the nominations for the 2010/11 Teacher of the Year for the Board's consideration. The winners will be announced at the June 27, 2011, board meeting.

Ms. Shull requested that Board members contact her if interested in serving on the **BLaST IU 17 Board as District representative.**

The **Minutes** of the regular Board meeting held on May 9, 2011, were read by the Board. On motion of Mr. Hall and second of Mr. Erway the Board voted 7 to 0 to approve the minutes.

Mr. Kollar arrived at the meeting.

The **Minutes** of the special Board meeting held on May 10, 2011, were read by the Board. On motion of Mrs. Landis and second of Mr. Kollar the Board voted 8 to 0 to approve the minutes.

The following correspondence item was read by the Board:

- A letter from Nathan Seiders, Computer Support Paraprofessional, Liberty High School, informing the Board of his resignation effective May 20, 2011.

On motion of Ms. Jaquish and second of Mr. Berguson the Board voted 8 to 0 to approve the correspondence as presented.

**Administrative Report** – Mr. Yarger reported on the following:

- End of the year activities, including joining Mrs. McCarthy's class to release brook trout and attending the outdoor education program with the 5<sup>th</sup> grade classes at the Bogaczyk Farm.
- Attending a meeting in Smethport with Dr. Freeman to continue looking at an online program for Tioga County students.
- Visiting vocational schools for information on vocational/technical trade education programs.

**Citizen Recognition**

**Will Schlosser, Southern Tioga teacher and resident of Mansfield,** expressed concern about the reduction of services in schools across the district. He offered his assistance to be a part of the solution.

**Eileen Roupp, Arnot resident,** inquired about the sports programs and how they will be handled due to the changes.

**Action Items**

**The Administration recommended the following staffing items for the 2011/12 school year:**  
 Due to Board action taken on May 9, 2011, the Administration recommends approval of the following:

- Furloughing Amy Cummings, Computer Support Paraprofessional, effective June 8, 2011.
- Furloughing Susan Overpeck, Computer Support Paraprofessional, effective June 8, 2011
- Furloughing Gail Boop, Paraprofessional for a Student w/Special Needs, effective June 8, 2011
- Furloughing Norleen Hardy, Paraprofessional for a Student w/Special Needs, effective June 8, 2011
- Furloughing Ellen Roupp, Paraprofessional for a Student w/Special Needs, effective June 8, 2011
- Terminating the employment of Cindy Marshall, Secretary for Food Service, Substitute Calling, and General Office, effective June 30, 2011.
- Reducing the hours of employment of Kimberly Taylor, Multi-Support Secretary, by 1.75 hrs/day and changing Ms. Taylor's employment status from full-time to part-time effective June 30, 2011.
- Reducing the hours of employment of William Rausher, Custodian at Liberty Elementary School, by 1.75 hours per day during the summer months and changing Mr. Rausher's employment status from full-time to part-time effective June 30, 2011.
- Furloughing Chelsea Beach, Physical Education Teacher, effective June 8, 2011.
- Furloughing Shannon Seitzer, Elementary Guidance Counselor, effective June 30, 2011.
- Furloughing Allison Maslar, Vocal Music Teacher, effective June 8, 2011.
- Furloughing Carla Whitaker, Elementary Teacher, effective June 8, 2011

On motion of Ms. Landis and second of Mr. Berguson, the Board voted 8 to 0 to approve the recommendation.

**The Administration recommended the following MOU's with the Southern Tioga Education Association:**

- Regarding a pay freeze for the 2011/12 school year (EXHIBIT).
- Regarding the time at which retirees may make health insurance elections (EXHIBIT).

On motion of Mr. Hall and second of Mr. Erway, the Board voted 8 to 0 to approve the recommendation.

**The Administration recommended the following Personnel items:**

- Entering into an agreement with Aesop to provide automated substitute calling and absence posting services for the District starting with the 2011/12 school year (EXHIBIT).
- Entering into two (2) supplemental contracts with Amanda Davis, Special Education Teacher, to serve as co-Blendedschools.net Teacher and In-home Education Teacher, effective May 10, 2011, through the end of the 2011/12 school year, as follows:
  - 1 student @ 26% of the contract in the amount of \$281
  - 1 student @ 19% of the contract in the amount of \$205
  - Up to 5 hours/week for 2 students in the amount of \$37.87/hour
- Establishing the rate of \$12.00/hour for the newly approved part-time Food Service Secretary position under the Conditions of Employment for Hourly Employees.
- Adding the following persons to the day-to-day substitute employees list for the 2010/11 school year:
  - Justin Gonzalez - Elementary Teacher, effective 5/11/11
  - Tami Heyler - Music Teacher effective, 5/19/11

On motion of Ms. Jaquish and second of Mr. Erway, the Board voted 8 to 0 to approve the recommendation.

**The Administration recommended entering into a supplemental contract with Jeff Manikowski, Boys Basketball Coach, North Penn High School, for the 2011/12 school year, as defined by the STEA Agreement. On motion of Mr. Hall and second of Mr. Berguson, the Board voted 8 to 0 to approve the recommendation.**

**The Administration recommended approval of the following Budget items:**

- The 2011/2012 Proposed Final General Fund Budget (EXHIBIT).
- Renewing the BLaST I.U. 17 IDEA Agreement for 2011/12 (EXHIBIT).

Mrs. Perry presented the 2011/12 Proposed Final General Fund Budget and announced that it would be available upon request at the district office. Ms. Shull asked if any Board members would prefer that the administration not look into designating fund balance for future costs such as the PSERS projected increase. With no members responding, Mrs. Perry acknowledged that she will look into this option.

On motion of Ms. Landis and second of Mr. Erway, the Board voted 8 to 0 to approve the recommendation.

**The Administration recommended elimination of the fuel cost adjustment and approval to reimburse bus contractors at 2% above state formula for the 2011/12 fiscal year.**

Mr. Kollar asked why the recommendation is to approve 2% above state formula. Mrs. Perry responded that this is the historical recommendation of the district.

Ms. Jaquish requested clarification of the motion. After discussion, Ms. Shull entertained a motion to amend the original motion as follows:

**The Administration recommends elimination of the fuel cost adjustment. The Administration recommends approval to reimburse bus contractors at 2% above state formula for the 2011/12 fiscal year.** On motion of Ms. Landis and second of Mr. Hall, the Board voted to amend the motion.

On motion of Ms. Jaquish and second of Mr. Berguson, the Board voted 7 to 0 to 1 to approve the recommendation, with Mr. Erway abstaining.

**The Administration recommended approval of the Schematic Design for the Blossburg Elementary renovations and North Penn renovation/reconstruction project as presented by Mr. Sam Scarantino, Architect, Quad 3 Group at the May 2, 2011, meeting. On motion of Mr. Berguson and second of Mr. Kollar, the Board voted 8 to 0 to approve the recommendation.**

**The Administration recommended providing homebound instruction to a Liberty High School student retroactive to May 5, 2011, for five hours per week through the end of the 2010/11 school year. On motion of Mr. Hall and second of Mr. Erway, the Board voted 8 to 0 to approve the recommendation.**

Ms. Shull read a statement thanking the professional staff and administrators for saving educational opportunities for students and expressed a thank you to everyone who had a part in this.

Board President Barbara Shull made the following announcements:

**Board Work Session(s)**

- Monday, June 6, 2011 – POSTPONED
- Monday, June 20, 2011, 6:30 PM, North Penn High School Auditorium
- NO WORK SESSION IN JULY

**Next Board Meeting(s)**

- Monday, June 13, 2011 – POSTPONED
- Monday, June 27, 2011, 6:30 PM, Mansfield High School Auditorium
- Monday, July 11, 2011, 6:30 PM, Mansfield High School Auditorium

**Executive Session(s)**

- Tuesday, June 21, 2011, 4:00 PM, RE: Labor, North Penn High School Library
- Friday, July 8, 2011, 3:00 PM, RE: Labor, North Penn High School Library
- Thursday, August 11, 2011, 3:00 PM, RE: Labor, North Penn High School Library

On motion of Ms. Jaquish and second of Ms. Landis the Board voted 8 to 0 to adjourn the meeting.

Approved as read June 27, 2011.

Respectfully Submitted



Penny L. Crowell, Board Secretary