

Band Officer Descriptions

Drum Major

Responsibilities

The Drum Major is the “go to person” for the marching band. This individual is in charge of being the conductor at all marching band events, including school pep rallies. This student may also be tasked to run rehearsals or sections as is dictated by ensemble needs.

Characteristics

This individual must exemplify superior qualities in the following:

1. Leadership Ability
2. Presentation Style
3. Musicality
4. Ability to be at all Marching Band Events
5. School Spirit

Time Commitment

This student needs to devote as much time as necessary to accomplish a quality conducting ability. Time will also need to be devoted for score study. Both of these are highly dependent on the individual students abilities. In addition, the Drum Major should be the first person at all marching band events and the last one to leave.

Treasurer

Responsibilities

This Treasurer is responsible for the Band Student Activities account and the individual bandmen accounts as well. They will need to keep an accurate file of all receipts in the band office.

Characteristics

This individual must have excellent qualities in the following:

1. Organizational Skills
2. Ability to work independently
3. Ability to use Microsoft Excel or the ability to learn quickly.

Treasurer (cont.)

Time Commitment

This is a moderate time commitment for the officer positions. The treasurer needs to be able to allocate enough time during major fundraising events to keep up to date with the student accounts. This may involve staying after school, or working during the students lunch for a day or two. Outside of major fundraising time, very little time commitment is required, and most duties can be performed during band class time.

Public Relations

Responsibilities

Public Relations is what will keep the Band Program at MHS strong. Therefore it is essential that the bands have a student that is able to produce timely press releases of events and successes of the band to the school and local media.

Characteristics

This individual must exemplify superior qualities in the following:

1. English language

This individual must have excellent qualities in the following:

1. Organization Skills
2. Ability to work independently
3. Ability to use a word processing application
4. Ability to interview an individual

Time Commitment

This position does not require an immense amount of time assuming competencies as listed above. A student should be cognizant of all attributes of the band program, and publicize these occasions in a timely fashion. No band time will be used to complete this task with the possible exception of interviews

Librarian

Responsibilities

The librarian is responsible for collection and distribution of parts to all the performing ensembles at MHS. In addition the librarian will keep the physical library in an organized manner. This individual will also be responsible for listing the number of copies needed of each part on a master copy of music.

Characteristics

This individual must have excellent qualities in the following:

1. Organizational Skills
2. Ability to work independently

Time Commitment

This job requires a large amount of time at the end of the performance periods (directly before and after a concert). The students should plan to spend several days before or after school completing the librarian's duties. A nominal amount of time is required intermittently to obtain parts for individuals, and this can be accomplished during the band class time.